



RIALTO UNIFIED SCHOOL DISTRICT PERSONNEL SERVICES

182 E. WALNUT AVENUE, RIALTO, CA 92376 (909) 820-7700 ext. 2400

TO: Education Services, Principals, Assistant Principals, and Supervisors

FROM: Dr. Denise Ellis, Associate Superintendent Human Resources

DATE: July 26, 2025

RE: 2025/2026 EVALUATION DUE DATES

Below are the due dates for evaluations of Certificated Teachers, Certificated Administrators, and Classified Managers. Feel free to contact us if you have any questions.

CERTIFICATED TEACHERS

	Acquaint Evaluatees w/procedures (first 20 school days)	<u>Pre-Evaluation</u> (within first 40 school days)	<u>Interim Evaluation</u> (approximately midway 75 school days)	<u>Final Evaluation</u> (no later than 30 school days before last scheduled school day)
Elementary and Secondary	September 4, 2025	October 2, 2025	Conference December 2, 2025	April 23, 2026
			<u>Interim Evaluation Report</u> January 21, 2026	

DUE DATES for CERTIFICATED ADMINISTRATORS and CLASSIFIED MANAGERS

<i>Initial Conference</i>	<i>Interim Evaluation</i>	<i>Final Evaluation</i>
July 1, 2025 – September 1, 2025	January 21, 2026	30 Calendar days prior to employees' last work day

Reminder: Pre-evaluations and interim evaluations must be submitted to Human Resources with the final evaluation if the employee receives and Unsatisfactory or Satisfactory with Assistance Needed (SWAN)